

VACANCY FOR:

TREASURY MANAGER

REPORTS TO: Chief Finance Officer

JOB SUMMARY: The Treasury Manager is responsible for managing the Company's treasury operations, ensuring optimal liquidity, managing financial risks, and maintaining strong banking relationships. This role plays a critical part in cash flow forecasting, investment strategy, debt management, and compliance with internal controls and regulatory requirements.

DEPARTMENT: Finance



KEY RESPONSIBILITIES

1. Cash & Liquidity Management

- Monitor cash positions and ensure adequate liquidity in the Company..
- Develop and maintain short- and long-term cash flow forecasts.

2. Banking & Relationship Management

- Manage relationships with banks and financial institutions.
- Negotiate banking terms, fees, and credit facilities.
- Manage the opening, closing, and maintenance of bank accounts.

3. Investment & Debt Management

- Execute investment strategies in line with company policy.
- Monitor and manage debt facilities, including covenant compliance and interest payments.
- Explore ways to maximize investment income while ensuring capital safety.

4. Risk Management, Compliance and Reporting

- Identify and mitigate financial risks, including interest rate, currency, and liquidity risks.
- Monitor financial market trends and economic conditions to identify risks and opportunities.
- Ensure compliance with treasury policies and procedures
- Prepare treasury and other relevant reports for Asset & liability Committee (ALCO), Risk and Capital Committee and the Board and ensure ALCO meeting is held periodically..
- Ensure compliance with internal controls, audit requirements, and regulatory standards.
- Liaise with fund managers to track the performance of the investment portfolio.
- Support external audits and internal reviews related to treasury operations.

5 Systems & Process Improvement

- Systems & Process Improvement
- Drive automation and efficiency in treasury processes.
- Collaborate with IT and finance teams to integrate treasury systems with ERP platforms.



REQUIRED QUALIFICATIONS, EXPERIENCE AND SKILLS

Candidates for the role should possess the following qualifications:

1. A Bachelor's degree in Finance, Accounting, Economics, or a related field, along with ACA qualification, is required. Possession of an MBA or CFA designation will be considered an added advantage.
2. Minimum of 10 years of experience in treasury, corporate finance, or banking.
3. Strong understanding of cash management, financial instruments, and capital markets.
4. Great attention to detail and the ability to make sound judgment calls and respond quickly with new recommendations when sudden market changes occur.
5. Excellent knowledge of the Nigerian capital market.
6. Experience with treasury management systems and ERP platforms.
7. Ability to prepare professional-looking presentations with graphs and charts to illustrate the data and convey convincing recommendations.
8. Analytical and strategic thinking.
9. Strong communication and negotiation skills
10. Mastery of MS Office Suite, including Word, Excel, Power Point, etc
11. Attention to detail and accuracy.
12. Proficiency in Excel and financial modelling
13. Knowledge of IFRS and regulatory frameworks.



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